



Developing & Implementing Birth Registration Micro Plans

STRENGTHENING CIVIL REGISTRATION
THROUGH LOCAL LEADERSHIP

SESSION 1



Welcome & Introduction

WELCOME

to the virtual training
on micro plans for improving
birth registration systems.

This training will empower local leaders to develop actionable plans rooted in national frameworks and community priorities.

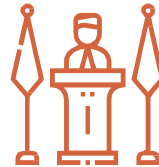


Objectives of the Training



EQUIP PARTICIPANTS

with tools to develop actionable
micro plans.



HIGHLIGHT THE ROLE OF MAYORS

in improving birth registration.



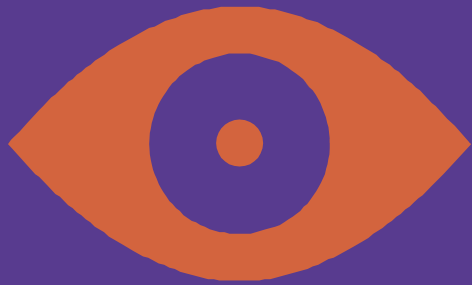
SHOW ALIGNMENT

with communal development
frameworks (CDPs/LDPs).

Agenda for the Training



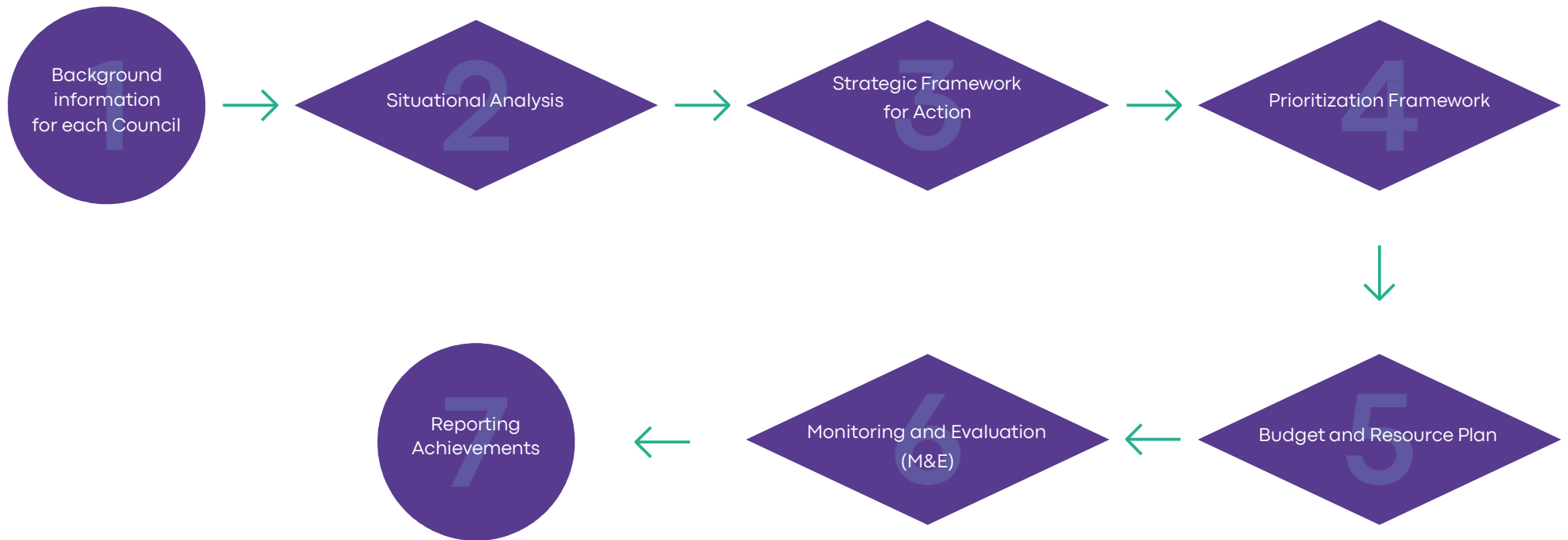
SESSION 2



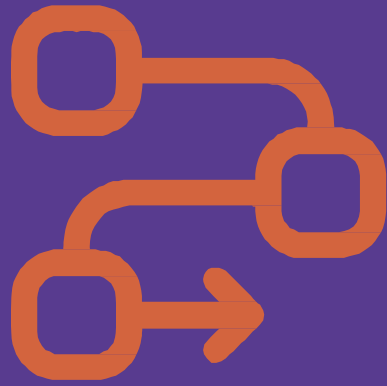
Overview of Birth Registration Micro Plans

PURPOSE, COMPONENTS AND FRAMEWORK

Components of the Micro-Plan Template

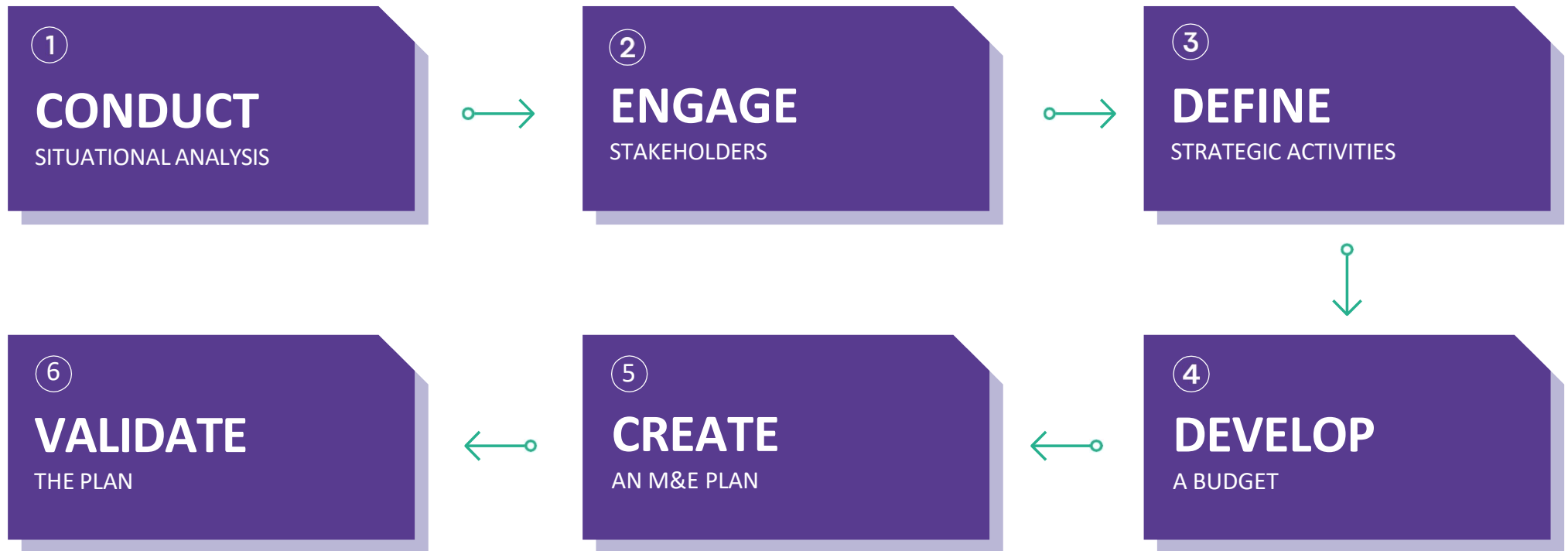


SESSION 3



Step-by-Step Guide to developing a Micro Plan

Steps to Develop a Micro Plan



Practices for Strategic Activities

<p>1 AWARENESS</p> <p>Social media campaigns and local leader involvement.</p>	<p>2 HEALTH INTEGRATION</p> <p>Registration during deliveries and vaccinations.</p>
<p>3 EDUCATION INTEGRATION</p> <p>School-based identification with registration initiatives</p>	<p>4 DECENTRALISATION</p> <p>Mobile and secondary registration points.</p>

1 - Awareness & Outreach

CASE STUDY

Social Media and Local Leader Engagement

- Leveraged selfies and social media hashtags to raise awareness among young parents.
- Use of materials from #MyName Campaign (e.g. banners, posters)
- Engaged traditional and religious leaders to conduct town hall meetings and community gatherings.

Example

Buea Town council



2 - Health Interoperability

CASE STUDY

Newborn Registration at Health Facilities

- ↘ Trained midwives to register births immediately after deliveries.
- ↘ Established registration desks at health facilities during vaccination drives.

Examples

Communes of Poli

Garoua 2^{ème}

Garoua 3^{ème}

Guider

Mayo-Moskota and Touroua



3 - Education Integration

CASE STUDY

School-Based Registration

- ✎ Coordinated with schools to identify unregistered students during enrollment.
- ✎ Conducted on-site registration drives at schools for easy access.

Example

Doula 5 council



4 - Decentralization

CASE STUDY

Secondary Registration Points

- ↘ Set up mobile registration units and desks in schools, marketplaces, and community centers.
- ↘ Scheduled rotational visits to remote villages to reduce travel barriers for families.

Examples

Doula 2 council

South West including Tiko council (e.g. creek areas)

Gado secondary civil registration centre



SESSION 4

PLENARY SESSION ON

Identifying Local Strategies & Resources

EXPLORING LOCAL APPLICATIONS FOR
MICRO PLANS



Discussion Prompts for Plenary

QUESTIONS:

What strategies will you use locally?

What barriers do you anticipate, and how will you address them?

How can resources be effectively leveraged?

CASE STUDY

Dedicated Budget for Registration

- ↘ Create a dedicated municipal budget line specific for birth registration activities.
- ↘ Secured funding through partnerships with development agencies and local NGOs.
- ↘ Funds received from MINDDEVEL for communal work ?
- ↘ FEICOM ?

SESSION 4: PLENARY SESSION ON IDENTIFYING LOCAL STRATEGIES AND RESOURCES (20 MINUTES)

ACTIVITY	COST ITEM	ESTIMATED COST (CFA)	FUNDING SOURCE EXAMPLES	PARTICIPANT INPUT
Community Engagement Campaign	Transport, materials	[Insert Amount]	Municipal budget/NGO grants	[Provide Additional Context and Specific Resource Needs]
Training for Registrars	Trainers, materials, logistics	[Insert Amount]	Local government funds	[Break Down Costs for Training Sessions in the Commune]
Secondary Registration Points	Setup costs (equipment, staff)	[Insert Amount]	Development partner funds	[Detail Budget for Establishing Secondary Registration Points in Rural Areas]
Education Integration Activities	Community engagement, school visits	[Insert Amount]	Partner funding	[Include Cost Estimates for Collaboration with Schools and Local Education Systems]
Infrastructure	Buildings, IT support	[Insert Amount]	FEICOM	[Include Cost Estimates so that birth registration is a line within larger budget]

SESSION 5



Integrating Micro Plans into the Communal Plan and Budget

ALIGNING MICRO PLANS WITH LOCAL GOVERNANCE
FRAMEWORKS

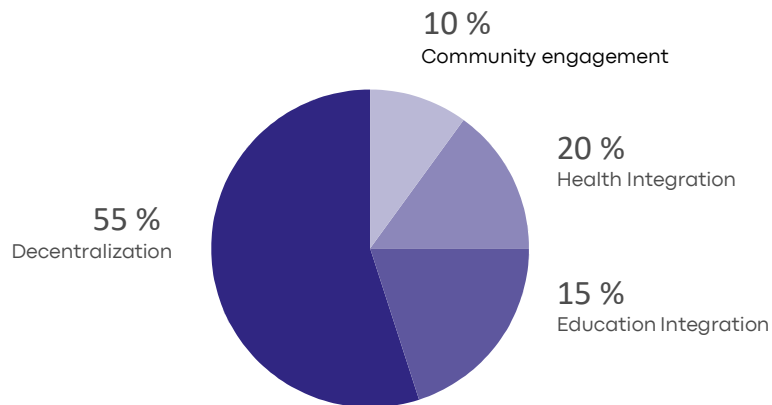
Aligning Micro Plans with Communal Goals

Why integration matters:

Sustainability, funding, and stakeholder alignment.

2 options(integration or separate plan):

Map activities, incorporate them into CDPs/LDPs, align funding, and secure validation.



Budgeting for Micro Plans

EXAMPLES OF POTENTIAL STEPS

- ↘ Identify and estimate costs for activities.
- ↘ Categories expenses (*e.g., transport, training, outreach*).
- ↘ Validate with stakeholders.



Monitoring and Evaluation

- Define indicators
(e.g., registration rates, community engagement).
- Establish data collection methods and reporting timelines.
- Adjust activities based on feedback.

CASE STUDY

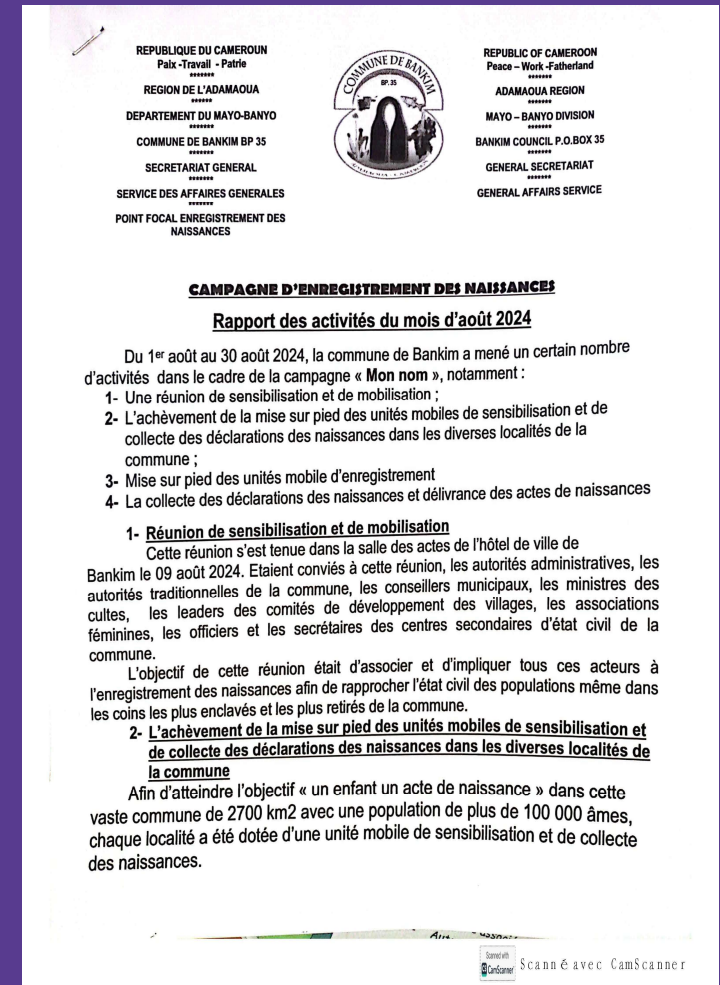
Integrating Birth

Registration in LDPs/CDPs

- Included birth registration metrics in Local Development Plans and Commune Development Plans.
- Used progress reports to advocate for sustained funding and resources.

Example

Bankim council – see report

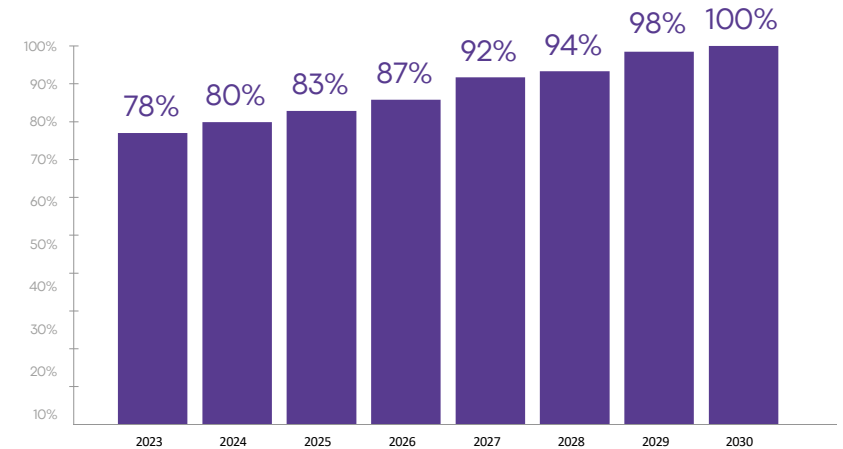


Monitoring and Evaluation (M&E)

INDICATOR	DATA COLLECTION METHOD	FREQUENCY	RESPONSIBLE PARTY	PARTICIPANT INPUT
Increase in Registration Rate	Review of registry data	[Insert Timeline]	[Identify Stakeholders]	[Describe M&E Tools or Approaches Planned]
Community Engagement Metrics	Outreach attendance and feedback	[Insert Timeline]	[Insert Responsible Party]	[Specify Reporting or Feedback Mechanisms]
Use of Secondary Registration Points	Field surveys and reports	[Insert Timeline]	[Insert Stakeholders]	[Outline Monitoring Processes]

Reporting Achievements

REPORTING AREA	DETAILS TO INCLUDE	PARTICIPANT INPUT
Alignment with Development Goals	Showcase how birth registration aligns with broader LDP/CDP priorities (e.g., health, education, and social services).	[Provide Supporting Details Specific to Commune's LDP/CDP]
Metrics and Progress Updates	Registration rates, number of community engagement activities conducted, new registration points established.	[Add Quantitative and Qualitative Updates]
Success Stories and Lessons Learned	Share examples of successful community engagement or process improvements.	[List Success Stories to Inspire Replication]



PERCENTAGE OF NEWBORNS REGISTERED

SESSION 6



Question & Answer Session

ADDRESSING CHALLENGES AND
CLARIFICATIONS

Final Q&A

Open discussion for participant queries and reflections.



SESSION 7



Closing & Next Steps

CONCLUDING THE TRAINING AND
MOVING FORWARD

Summary & Next Steps

- ↘ Recap of key takeaways.
- ↘ Encourage participants to finalize plans.
- ↘ Provide facilitator contact details for follow-up.

